

Hamilton Township

Security Deposit Checklist

Contact: Rhonda Ringle (989) 576-1218

Kitchen:

- ☐ Stove is clean
- ☐ Refrigerator is empty and clean
- ☐ Sink is clean
- ☐ Countertops are clean
- ☐ Floor is swept
- ☐ Floor is mopped
- ☐ Garbage is emptied and removed from property

Bathroom:

- ☐ Floor is swept
- ☐ Floor is mopped
- ☐ Sinks are clean
- ☐ Mirrors are clean
- ☐ Garbage is emptied and removed from property
- ☐ Walls and partitions are clean and have no graffiti

Main Hall:

- ☐ Tables are clean
- ☐ Chairs are clean
- ☐ **All tables and chairs removed from storage room are returned to storage room.**
- ☐ Garbage is emptied and removed from property
- ☐ Floor is swept
- ☐ Floor is mopped
- ☐ Lights are off
- ☐ Doors are securely locked
- ☐ Key is left on kitchen counter
- ☐ Rental payment is left on kitchen counter
- ☐ Heat is set at 62°F or air conditioning is set at 75°F before leaving.

No rollerblading.

No bouncing balls in the hall.

No tape or push pins in the wall.

No garbage down the drains.

No grease down the drains.

Signature of Renter

Date

Please sign two of these agreements. One for the hall and one for your records.